Family Support Center

Strengthening Families - Protecting Children - Preventing Child Abuse

~Parent Sign in Sheet~

***If you are dropping off your child later than scheduled, the scheduled pick up time will remain the same. For example, if you scheduled your child at the center for 3 hours but dropped them off 30 minutes late, you would still need to pick up your child in 2 ½ hours, at the previous scheduled time.**

***If you are 15 minutes late, or later to pick up your child at a scheduled time, you will need to speak with the Director or House Manager prior to another drop off to the center.**

***If you are one hour late after your scheduled pick up time, Child Protective Services *may be* contacted in order to help locate you.**

Child's Name: _____ Parent/Guardian: _____

Date In mm/d/year	Time	In Signature	Contact #	Reason	SCHEDULED Pick Up Time	ACTUAL Pick Up Time	Date Out	Out Signature

Can staff apply sunblock provided by the center? Yes or No